

GITS/Director/0/19-01/072/25

13th June, 2025

CIRCULAR

It is hereby informed to all students, faculty, and staff members that **14th June**, being the **Second Saturday of the month**, will be observed as a **holiday**.

Please note:

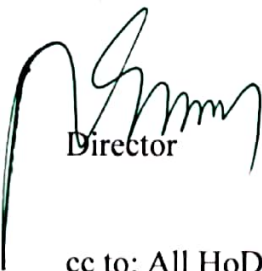
The Admission team will be working on Saturday (i.e. on June 14th, 2025)

Additionally, all Heads of Departments are requested to assign one faculty member to be available on 14th June, 2025 in each department for the admission process and attend to the student -parent visiting the institute.

The following Lab Boys must be available on the day for duty:

1. Narayan Lal Dangi (on 14th June)
2. Deep Lal (on 14th June)
3. Fateh Lal (on 14th June)
4. Shankar Teli (on 14th June)

Those reporting to work will be given CCL.


Director
Finance Controller

cc to: All HoDs for circulation

cc to: Admission Team/ Lab Boys/ HR