

INTERNAL QUALITY ASSURANCE CELL (IQAC) GEETANJALI INSTITUTE OF TECHNICAL STUDIES

NH 76, Airport Road, Dabok, Udaipur, Rajasthan 313022

Dr. S. Jindal
Director (IQAC)

Date: 27-08-2022

GITS/IQAC/ 2022-23/d

Minutes of Meeting

A meeting of IQAC was held on 26-08-2022 at 11.30 am in the Cell meeting room. Following were present:

1. Dr. Vikas Misra, Director and Chairman
2. Dr. S. Jindal, Director (IQAC)
3. Dr. Mayank Patel, HOD CSE *May-1*
4. Dr. Manish Verma, HOD Civil *Manish Verma*
5. Dr. Deepak Paliwal, HOD Mech *Deepak Paliwal*
6. Mr. Prakash Sundaram, HOD EE *Prakash Sundaram*
7. Dr. Virendra Mahla, HOD ECE *Virendra Mahla*
8. Dr. Harshita Shrimali, HOD MBA
9. Mr. Hemant Sahu, HOD, MCA *Hemant Sahu*
10. Dr. Vishal Jain, HOD Basic Sc *Vishal Jain*
11. Mr. Arvind Pemawat (TPO)
12. Sh. B.L. Jangid, Finance Controller

The agenda for meeting was to:

- a. To approve the minutes of last meeting and action taken reports.
- b. To review the attainments of session 2021-22.
- c. To approve the faculty appraisals on the basis of new policy/criterion
- d. To prepare for coming session.
- e. Any other, with the permission of chair.

Director, Dr. Vikas Misra welcomes all members present and congratulated all for the appreciation received from NAAC experts during the exit meeting. He extended thanks to all for working hard in preparing the documents, etc for peer team visit and appealed to continue working with same spirit in future also. After the welcome, agenda items were discussed:

Agenda: To approve the minutes of last meeting and action taken reports

The minutes of last meeting alongwith the action taken reports were presented before the house by Director (IQAC) which were approved.

Agenda: To review the attainments of session 2021-22

The list of activities carried out by all departments during the session was presented by Director (IQAC) as provided in the monthly reports of the departments/units (copy enclosed). It was decided that every department will upload a detailed annual report on the webpage of the department, and institute's annual report will be prepared compiling all activities.

Dean (Academics), Dr Manish Verma presented the analysis of results of university examination to the house for reviewing the performance of students in individual subjects. It was indicated that in few subjects, the number of fails are significant. The HOD of the concerned department was asked to take appropriate action by close monitoring of teaching and delivery in class rooms. It was decided that special mentoring of such students shall be planned in addition to regular classes.

Dean (Research), Dr Mayank Patel informed the house about the research attainments during the year highlighting the successful participation and winning in SIH-2022. He informed the house about the research grants received during the year and the patents filed by students and faculty. Also intimated the house about the number of publications during the year.

TPO Mr. A. Pemawat presented the details of placements attained and new companies approached for campus drive. He gave an account of trainings organised and mock interviews held for preparing the students for facing interviews.

The house found the attainments to be satisfactory and as per the plan.

Agenda: To approve the faculty appraisals on the basis of new policy/criterion

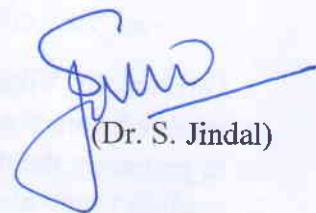
Director (IQAC) presented the Appraisal score sheet of the faculty prepared on the basis of submissions by faculty and endorsed by HOD. The house approved the appraisal for recommendation to management.

Agenda: To prepare for coming session

In the light of commencement of new session, it was decided that:

- a. Each department will prepare the annual plan of the activities.
- b. Each department will organise at least one activity at institute level through student's club in the year.
- c. A national conference shall be organised by Civil and Mechanical departments.
- d. It was emphasised by Director (IQAC) that the research activities should be accelerated by motivating the faculty. For increased participation of students in creative learning, every student should be asked to take a minor project in the area of his interest in every semester.

The meeting ended with a vote of thanks by Director IQAC.


(Dr. S. Jindal)

Copy to:

1. PA to Director
2. All concerned

SUMMARY OF ACTIVITIES (JULY 21 – JUNE 2022)

SN	ACTIVITY	CIVIL	CSE	ECE	ELECT	MECH	MBA	MCA	CDC	NSS/ NSO	I Yr/ Club	TOTAL
1	FDP/Workshop/Seminar/Conference Organised by faculty	5	12	3	4	4	4	4			2	38
2	FDP/Workshop/Seminar/Conference Attended by faculty	89	60	37	37	83	32	25			44	407
3	Add-on /Certificate Course Completed by Faculty and Students	24	52	3	2	14	1	16			3	114
4	Publication: (Paper in Journal or Proceeding/Patents /Books/ Chapters)	13	17	11	16	25	9	10			13	114
5	Award and Recognition	5	17	15	4	7	5	1	4		3	61
6	Research Project/Consultancy: Projects running/completed /Proposals Sent	6	1	0	4	1	0	0			2	14
7	Expert Lecture/ Alumni Talk	2	10	3	3	8	6	5	6		6	49
8	Visiting Person/ Industrial Visit	7	1	5	4	5	5	2	23	1	2	55
9	Student Club Activity	9	17	4	6	15	8	6		1	11	77
10	Trainings organised for students	4	5	1	1	10	2	2	25		2	52
11	Major facility addition	0	2	0	5	2	0	0			0	9
12	Any Other (specify)	14	11	1	10	13	0	0	8	3	11	71
13	No of companies visited for campus interview								98			98
14	No of students placed								340			340
	TOTAL NO OF ACTIVITIES	178	205	83	96	187	72	71	504	5	99	1499

Jan