

INTERNAL QUALITY ASSURANCE CELL (IQAC)
GEETANJALI INSTITUTE OF TECHNICAL STUDIES
NH 76, Airport Road, Dabok, Udaipur, Rajasthan 313022

Dr. S. Jindal
Director (IQAC)

GITS/IQAC/2021-22/17

Date: 23-12-2021

Minutes of Meeting

A meeting of IQAC was held on 23-12-2021 at 1.30 pm in the Cell meeting room. Following were present:

1. Dr. Vikas Misra, Director and Chairman
2. Dr. S. Jindal, Director (IQAC)
3. Dr. Rajeev Mathur, HOD ECE
4. Dr. Mayank Patel, HOD CSE
5. Dr. Manish Verma, HOD Civil
6. Dr. Deepak Paliwal, HOD Mech
7. Mr. Prakash Sundaram, HOD EE
8. Dr. Harshita Shrimali, HOD MBA
9. Mr. Hemant Sahu, HOD, MCA
10. Dr. Vishal Jain, HOD Basic Sc
11. Mr. Arvind Pemawat (TPO)
12. Sh. B.L. Jangid, Finance Controller

The agenda for meeting was to:

- (a) To approve the minutes of last meeting and action taken reports.
- (b) To review the status of preparations for NAAC expert visit.
- (c) To review the intake in all programs for next session i.e. 2022-23
- (d) To approve new faculty Appraisal Criterion.
- (e) Any other, with the permission of chair.

Director, Dr. Vikas Misra welcomes all members present and congratulated all for the accreditation received from NBA for all three programs applied for. He asked the concerning program HODs to work on the detailed reports of visiting experts as soon as received from the NBA to address the areas of concern and weakness.

Agenda: To approve the minutes of last meeting and action taken reports

The minutes of last meeting alongwith the action taken reports were presented before the house which were approved.

Agenda: To review the status of preparations for NAAC expert visit

All concerned criterion incharges of NAAC presented the status of preparations for the visit of experts and few raised the requirements of resources for updating the facilities. It was decided to send the requisition to the concerned for carrying out the work as per the need. The preparations were found to be satisfactory and as per the plan.

Agenda: To review the intake in all programs for next session i.e. 2022-23

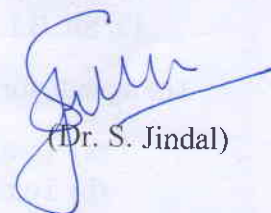
With the accreditation of MBA, CSE and Civil engineering programs, the institution is eligible for revising the intakes from next session. In the light of this, after deliberations and specific inputs from the concerning HODs, it was decided that: (a) the intake in the B.Tech.(CSE) may be increased from 120 to 150/180; (b) the intake in MBA program may be increased from 60 to 90; (c) a new program of M.Tech.(Civil-Structure) be introduced with intake of 12; (d) the intake in B.Tech.(Mech) may be reduced from 90 to 60 from the 2022-23 session. For this, once approved from BOM, approval from AICTE/RTU may be obtained.

Agenda: To approve new Faculty Appraisal Criterion and Faculty support scheme.

Director (IQAC) presented the new faculty appraisal criterion and suggestions were invited to make it more comprehensive and acceptable. The draft is prepared to motivate the faculty towards better academic delivery and professional growth. It indicates the expectations from the teachers and the mechanism to evaluate the individual's contribution in the development of the students, self and the institution. After deliberations, the final draft was approved for getting clearance from BOM.

For encouraging the professional growth of the faculty, the scheme for providing financial incentives and support to faculty for various achievements and participations (attached) was also discussed and proposed to get approval of BOM.

The meeting ended with a vote of thanks by Director IQAC.



(Dr. S. Jindal)

Copy to:

1. PA to Director
2. All concerned