



INTERNAL QUALITY ASSURANCE CELL (IQAC)

GEETANJALI INSTITUTE OF TECHNICAL STUDIES
NH 76, Airport Road, Dabok, Udaipur, Rajasthan 313022

GITS/IQAC/2016-17/2

Date: 20.01.2017

Minutes of Meeting

A meeting of IQAC was held on 20.01.2017 at 1:00 PM in the Cell meeting room. Following members were present:

1. Prof. K N Seth (Chair)
2. Prof. P C Bapna
3. Prof. Rajeev Mathur
4. Prof. Manish Varma
5. Prof. Radha Choudhary
6. Prof. Hemant Sahu
7. Prof. Sabir Ali
8. Prof. Latif Khan
9. Mr. Arvind Pemawat (TPO)
10. Shi. B L Jangid (Finance Controller)
11. Prof. Ramendra Singh
12. Mr. Rajeev Pandya

Member Absent

1. Prof. Mayank Patel

Agenda 1: Confirmation of the minutes of last meeting held on 23.08.2016.

Agenda 2: Noted the action taken on the minutes of the last meeting. It was decided to review some items during the discussions on agenda. The agenda was taken up thereafter:

Agenda of meeting along with deliberations are encapsulated below:

Agenda 1: Progress on faculty member's participation in workshops/seminar/conferences.

All members were agreed that information of academic events organised at national level were shared on regular basis as decided. Members also discussed on providing academic leave to faculty members who are attending workshops and conference. Further, it was decided that faculty members must give a presentation of research paper in the department as a mandatory condition of availing academic leave.

Agenda 2: Promoting innovation and entrepreneurship among students

Identified space and facilities of innovation lab was discussed in length. Chair informed members to assign multidisciplinary projects to students. Further, it was decided that students can work after college hours in the innovation lab in the presence of one faculty member. All



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members unanimously decided one faculty member in front of chair from each department who are residing in campus for taking care of after hour innovation lab engagement.

Agenda 3. Promoting Participation of students at national level competitions.

All members appreciated the efforts of students and faculty members in making All Terrain Vehicle and discussed about its participation at the national level competition "Mega ATV Championship" held in Odisha. Further, Participation of students in upcoming event "Electric solar vehicle championship (ESVC -17)" organising by ISIE India, on 28 March 17 to 3 April 17, at Vijaywada, Andhra Pradesh was also discussed.

Agenda 4. MOUs with industries for placement and career enhancement.

Identification of industries was discussed among members. Training and placement officer conveyed that communication with pacific industry and Thermax limited is in good progress and soon MOU will be done for training and placement of students. CDC has also planned the training modules for students well in advance; these plans were shared by training and placement officer for further value addition in the execution.

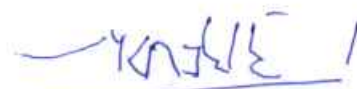
Agenda 5. Regular feedback on infrastructure facilities for students.

The format of regular feedback was shared by Prof. Radha Choudhary and Prof. Sabir. It was decided to implement the same in the coming session with some modifications.

Agenda 6. Skill enhancement of faculty members and nonteaching staff.

All members reviewed the faculty participation in faculty development programme and workshop. It was decided to increase the faculty participation in coming time. All appreciated the organisation of two days' workshop on digital and online payment for nonteaching staff by CSE department. Chair also appreciated the formation of digital library consisting of large number of NPTEL courses. It was further decided on the mechanism of utilizing digital content for students and faculty members.

The meeting ended with a vote of thanks by the chair


Prof. K N Seth

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1. PA to Director and all concerned for information